

To: Members of the Corporate  
Governance Committee

Date: 9 April 2014

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **TUESDAY, 15 APRIL 2014** in the **COUNCIL CHAMBER, RUSSELL HOUSE, RHYL.**

Yours sincerely

G. Williams  
Head of Legal and Democratic Services

## AGENDA

**PLEASE NOTE THIS AGENDA ORDER HAS BEEN REVISED FROM THE VERSION CIRCULATED ON 26 MARCH 2014 AND CONTAINS THE ADDITIONAL ITEM ADDED 7 APRIL 2014**

### 1 APOLOGIES

### 2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### 3 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

- 4 MINUTES** (Pages 5 - 12)  
To receive the minutes of the Corporate Governance Committee meeting held on the 29<sup>th</sup> January, 2014.
- 5 BUDGET PROCESS 2015/16** (Pages 13 - 20)  
To receive a report from the Head of Finance and Assets (copy enclosed) on the proposed process to deliver the revenue budget for 2015/16.
- 6 INTERNAL AUDIT CHARTER** (Pages 21 - 32)  
To consider a report by the Head of Internal Audit (copy enclosed) which presents the revised Internal Audit Charter.
- 7 DRAFT INTERNAL AUDIT STRATEGY REPORT** (Pages 33 - 40)  
To consider a report by the Head of Internal Audit (copy enclosed) which presents the draft strategy for the Internal Audit Service 2014/15.
- 8 INTERNAL AUDIT PROGRESS REPORT** (Pages 41 - 78)  
To consider a report by the Head of Internal Audit (copy enclosed) on Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.
- 9 ANNUAL FINANCIAL AUDIT ONLINE 2013/14 - NOTIFICATION OF CERTIFICATION OF 2012/13 ACCOUNTS** (Pages 79 - 98)  
To consider a report by the Head of Internal Audit (copy enclosed) which provided formal notification that the audit certification process for the 2012/13cv Statement of Accounts had been completed.
- 10 DELIVERING GOOD GOVERNANCE AND CONTINUOUS IMPROVEMENT** (Pages 99 - 118)  
To consider a report by the Head of Business, Planning and Performance (copy enclosed) on the self-assessment of the Council's governance and improvement arrangements for 2013/14.
- 11 MEMBER REPRESENTATION ON OUTSIDE BODIES - UPDATE** (Pages 119 - 132)  
To consider a report by the Head of Legal and Democratic Services (copy enclosed) on Member representation on outside bodies.
- 12 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME** (Pages 133 - 138)  
To consider the committee's forward work programme (copy enclosed).

## **MEMBERSHIP**

### **Councillors**

Brian Blakeley  
Stuart Davies  
Peter Duffy

Martyn Holland  
Gwyneth Kensler (Vice Chair)  
Jason McLellan (Chair)

### **Lay Member**

Paul Whitham

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